

**NAPLES RESERVE
COMMUNITY DEVELOPMENT
DISTRICT**

March 3, 2022

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Naples Reserve Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013

February 24, 2022

Board of Supervisors
Naples Reserve Community Development District

<p><u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p>

Dear Board Members:

The Board of Supervisors of the Naples Reserve Community Development District will hold a Regular Meeting on March 3, 2022 at 10:30 a.m., at the Island Club at Naples Reserve, Activities Room, 14885 Naples Reserve Circle, Naples, Florida 34114. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Chair's Opening Remarks
4. Service Provider Reports
 - A. Cardno
 - B. SOLitude Lake Management, LLC
5. Discussion/Consideration: Lake Project Areas of Responsibility
6. Consideration of Napier Sprinkler, Inc., Lake Erosion Proposal
7. Presentation of Audited Financial Statements for the Fiscal Year Ended September 30, 2021, Prepared by Carr, Riggs & Ingram, LLC
8. Consideration of Resolution 2022-05, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2021
9. Ratification of Boat Dock Encroachment Agreements
 - A. 14203 Galley Ct.
 - B. 14400 Neptune Ave.
 - C. 14230 Charthouse Ct.

- 10. Ratification of Generator Encroachment Agreement
 - 14587 Regatta Lane
- 11. Acceptance of Unaudited Financial Statements as of January 31, 2022
- 12. Approval of February 3, 2022 Regular Meeting Minutes
- 13. Other Business
- 14. Staff Reports
 - A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*
 - Lake and Lake Bank Maintenance Letter to Residents
 - B. District Engineer: *Hole Montes, Inc.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: April 7, 2022 at 10:30 AM

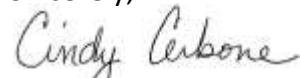
○ QUORUM CHECK

CHARLENE HILL	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
THOMAS MARQUARDT	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
DEBORAH LEE GODFREY	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
GREGORY INEZ	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
ANNA HARMON	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

- 15. Public Comments
- 16. Supervisors' Requests
- 17. Adjournment

Should you have any questions and/or concerns, please feel free to contact me directly at (561) 346-5294 or Jamie Sanchez (561) 512-9027.

Sincerely,



Cindy Cerbone
 District Manager

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

4A

Hi Jamie,

The total irrigation usage for February was 23.873 million gallons, and still over our permitted monthly maximum allocation of 27.36 MGM.

Thank you,
Steve

Steve Kohlmeier

WATER RESOURCE ANALYST
CARDNO



Direct +1 239 829 7011 Mobile +1 239 246 4813
Address 5670 Zip Drive , Fort Myers, Florida 33905-5028
Email stephan.kohlmeier@cardno.com Web www.cardno.com

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**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

4B



Service History Report

February 11, 2022
50097

Naples Reserve CDD

Date Range: 01/01/22..01/31/22

Toll Free: (888) 480-5253
Fax: (888) 358-0088
www.solitudelakemanagement.com

Service Date 1/13/2022 **14221**
No. PI-A00745056
Order No. SMOR-554332
Contract No. SVR56788
Technician Name and State License #s
 Eggy Suarez

Service Item #	Description	Lake No.	Lake Name
14221-LAKE-ALL	Lake All		Lake All
Technician's Comments:	Inspected all lakes for grasses, algae and aquatic vegetation. Water level low.Treated lake 21 for grasses on littorals and shorelines.		
General Comments:	Inspected Lake		
Inspected for Aquatic Weeds			OK
Inspected for algae			OK
Inspected for Undesirable Shoreline Vegetation			Treated
Trash & Light Debris Removal			Removed for repair

Service Date 1/21/2022 **14221**
No. PI-A00745898
Order No. SMOR-555776
Contract No. SVR56788
Technician Name and State License #s
 Eggy Suarez

Service Item #	Description	Lake No.	Lake Name
14221-LAKE-ALL	Lake All		Lake All
Technician's Comments:	Inspected lakes for grasses, algae and aquatic plants. Treated lakes for grasseson littorals and shorelines. Trash removal. Water level low.		
General Comments:	Inspected Lake		
Inspected for Aquatic Weeds			OK
Inspected for algae			OK
Inspected for Undesirable Shoreline Vegetation			Treated
Trash & Light Debris Removal			Removed for repair

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

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Napier Sprinkler, Inc.
 4001 Santa Barbara Blvd
 #237
 Naples, FL 34104

Proposal

Date	Proposal #
2/15/2022	e894

Name / Address
Naples Reserve CDD

			Project
Description	Qty	Cost	Total
Erosion Repairs			
14158 Nautica (2 locations)			
4" single wall solid pipe per foot	1	1,200.00	1,200.00
4"x3" down spout adapter	2	13.31	26.62
Rip Rap rock per yard	2	158.17	316.34
base rock per yard	2	93.24	186.48
Pallet of sod	0.25	590.53	147.63
3 technicians 2 hours	2	165.00	330.00
14122 Nautica (2 locations)			
4" single wall solid pipe per foot	1	1,050.00	1,050.00
4"x3" down spout adapter	2	13.31	26.62
Rip Rap rock per yard	1	158.17	158.17
base rock per yard	2	93.24	186.48
Pallet of sod	0.25	590.53	147.63
3 technicians 2 hours	2	165.00	330.00
Lake to control structure remove 5 yards of dirt add 2 yards rip rap to make a 12" opening			
Rip Rap rock per yard	2	158.17	316.34
3 technicians 5 hours	5	165.00	825.00
14848 Dockside (2 locations)			
extend two 6" pipes	1	1,100.00	1,100.00
Rip Rap rock per yard	2	158.17	316.34
base rock per yard	3	93.24	279.72
Pallet of sod	0.25	590.53	147.63
3 technicians 3 hours	3	165.00	495.00
14783-89 Spinnaker			
base rock per yard	4	93.24	372.96
Rip Rap rock per yard	5	158.17	790.85
Pallet of sod	1	590.53	590.53
3 technicians 6 hours	6	165.00	990.00
		Total	

Customer Signature

Napier Sprinkler, Inc.
 4001 Santa Barbara Blvd
 #237
 Naples, FL 34104

Proposal

Date	Proposal #
2/15/2022	e894

Name / Address
Naples Reserve CDD

			Project
Description	Qty	Cost	Total
14793 Spinnaker			
12" Drain Box with lid by pool overflow run into lake	1	139.77	139.77
4" single wall solid pipe per foot	1	300.00	300.00
base rock per yard	1	93.24	93.24
Sod/Piece	10	3.54	35.40
3 technicians 1 hours	1	165.00	165.00
14769 Spinnaker (2 locations)			
Rip Rap rock per yard	2	158.17	316.34
base rock per yard	1	93.24	93.24
Sod/Piece	20	3.54	70.80
3 technicians 2 hours	2	165.00	330.00
14794 Dockside plus commons			
6" Single Wall solid corrugated pipe extend	1	440.00	440.00
4" single wall solid pipe extend	1	540.00	540.00
Rip Rap rock per yard	3	158.17	474.51
base rock per yard	3	93.24	279.72
Pallet of sod	0.5	590.53	295.27
3 technicians 3 hours	3	165.00	495.00
14790 Dockside			
Rip Rap rock per yard	2	158.17	316.34
base rock per yard	1	93.24	93.24
Sod/Piece	15	3.54	53.10
3 technicians 1 hours	1	165.00	165.00
14786 Dockside			
Rip Rap rock per yard	0.5	158.17	79.09
base rock per yard	1	93.24	93.24
Sod/Piece	10	3.54	35.40
3 technicians 1 hours	1	165.00	165.00
14774 Dockside			
4" single wall solid pipe	1	675.00	675.00
		Total	

Customer Signature

Napier Sprinkler, Inc.
 4001 Santa Barbara Blvd
 #237
 Naples, FL 34104

Proposal

Date	Proposal #
2/15/2022	e894

Name / Address
Naples Reserve CDD

			Project
Description	Qty	Cost	Total
Y-Coupler	1	25.97	25.97
4"x3" down spout adapter	2	13.31	26.62
14770 Dockside			
4" single wall solid pipe	1	1,200.00	1,200.00
Y-Coupler	1	25.97	25.97
4"x3" down spout adapter	1	13.31	13.31
14774 & 14770 Dockside			
Rip Rap rock per yard	5	158.17	790.85
base rock per yard	5	93.24	466.20
Pallet of sod	1	590.53	590.53
3 technicians 6 hours	6	165.00	990.00
14729 Windward			
Rip Rap rock per yard	1	158.17	158.17
base rock per yard	1	93.24	93.24
Sod/Piece	20	3.54	70.80
3 technicians 1 hours	1	165.00	165.00
14530 Edgewater			
Rip Rap rock per yard	4	158.17	632.68
base rock per yard	3	93.24	279.72
Pallet of sod	0.5	590.53	295.27
3 technicians 4 hours	4	165.00	660.00
box of 8" staples	1	122.56	122.56
3x100' roll of gray drainage fabric (per roll)	4	82.88	331.52
Machine Rental	1	3,000.00	3,000.00
		Total	\$26,012.45

Customer Signature _____

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

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**Naples Reserve Community
Development District**

FINANCIAL STATEMENTS

September 30, 2021



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Carr, Riggs & Ingram, LLC
Certified Public Accountants
500 Grand Boulevard
Suite 210
Miramar Beach, Florida 32550

INDEPENDENT AUDITORS' REPORT

To the Board of Supervisors
Naples Reserve Community Development District
Collier County, Florida

(850) 837-3141
(850) 654-4619 (fax)
CRlcpa.com

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Naples Reserve Community Development District (hereinafter referred to as "District"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of September 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2022, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
February 15, 2022

Management's Discussion And Analysis

Naples Reserve Community Development District Management's Discussion and Analysis

Our discussion and analysis of the Naples Reserve Community Development District's financial performance provides an overview of the District's financial activities for the fiscal year ended September 30, 2021. Please read it in conjunction with the District's financial statements, which begin on page 8.

FINANCIAL HIGHLIGHTS

- At September 30, 2021, the assets of the District exceeded its liabilities by approximately \$3.8 million.
- During the fiscal year ended September 30, 2021, the District incurred approximately \$793,000 of interest expenditures and repaid \$315,000 of outstanding long-term principal.

USING THE ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities on pages 8 – 9 provide information about the activities of the District as a whole and present a longer-term view of the District's finances. Fund financial statements start on page 10. For governmental activities, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds.

Reporting the District as a Whole

Our analysis of the District as a whole begins on page 4. One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position and related changes during the current year. You can think of the District's net position – the difference between assets and liabilities – as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors; however, such as changes in the District's assessment base and the condition of the District's infrastructure, to assess the overall health of the District.

Naples Reserve Community Development District Management's Discussion and Analysis

Reporting the District's Most Significant Funds

Our analysis of the District's major funds begins on page 5. The fund financial statements begin on page 10 and provide detailed information about the most significant funds – not the District as a whole. Some funds are required to be established by State law and by bond covenants. All of the District's funds are governmental fund-types.

- *Governmental funds* – All of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

THE DISTRICT AS A WHOLE

The following table reflects the condensed Statement of Net Position and is compared to the prior year. The prior year amounts reflect the effect of the prior period adjustment (See Note 9 to the financial statements).

<i>September 30,</i>	2021	2020	Change
Assets			
Current and other assets	\$ 1,668,402	\$ 1,691,987	\$ (23,585)
Capital assets, net	17,591,887	17,980,485	(388,598)
Total assets	\$ 19,260,289	\$ 19,672,472	\$ (412,183)
Liabilities			
Current liabilities	\$ 638,234	\$ 653,206	\$ (14,972)
Other liabilities	14,806,530	15,096,771	(290,241)
Total liabilities	15,444,764	15,749,977	(305,213)
Net position			
Net investment in capital assets	10,423,660	10,508,310	(84,650)
Restricted for:			
Debt service	477,599	456,623	20,976
Capital projects	148	12,555	(12,407)
Unrestricted (deficit)	(7,085,882)	(7,054,993)	(30,889)
Total net position	3,815,525	3,922,495	(106,970)
Total liabilities and net position	\$ 19,260,289	\$ 19,672,472	\$ (412,183)

For more detailed information, see the accompanying Statement of Net Position.

Naples Reserve Community Development District Management's Discussion and Analysis

During the fiscal year ended September 30, 2021, total assets and liabilities decreased by approximately \$412,000 and \$305,000, respectively, from the prior fiscal year. The decrease in assets is primarily due to the current year depreciation of capital assets. The decrease in liabilities is primarily due to the repayment of outstanding long-term principal.

The following schedule compares the Statement of Activities for the current and previous fiscal year. The prior year amounts reflect the effect of the prior period adjustment (See Note 9 to the financial statements).

<i>For the year ended September 30,</i>	2021	2020	Change
Revenue:			
Program revenue:			
Charges for services	\$ 1,232,311	\$ 1,224,558	\$ 7,753
Grants and contributions	9,590	46,432	(36,842)
General revenues:			
Interest and other revenues	1,598	-	1,598
Total revenue	1,243,499	1,270,990	(27,491)
Expenses:			
General government	158,009	112,199	45,810
Unallocated depreciation	401,005	401,005	-
Conveyance of capital assets	-	158,097	(158,097)
Interest	791,455	805,380	(13,925)
Total expenses	1,350,469	1,476,681	(126,212)
Change in net position	(106,970)	(205,691)	98,721
Net position, beginning of year	3,922,495	4,128,186	(205,691)
Net position, end of year	\$ 3,815,525	\$ 3,922,495	\$ (106,970)

For more detailed information, see the accompanying Statement of Activities.

Revenue and expenses decreased by approximately \$27,000 and \$126,000 from the prior fiscal year. The decrease in revenue is primarily due to a decrease in prepayment revenue during the year. The decrease in expenses is primarily due to the conveyance of capital assets during fiscal year 2020. The overall result was a \$106,970 decrease in net position for fiscal year 2021.

THE DISTRICT'S FUNDS

As the District completed the year, its governmental funds (as presented in the balance sheet on page 10) reported a combined fund balance of approximately \$1.65 million, which is a decrease from last year's balance that totaled approximately \$1.69 million. Significant transactions are discussed below.

Naples Reserve Community Development District Management's Discussion and Analysis

- During the fiscal year ended September 30, 2021, the District incurred approximately \$793,000 of interest expenditures and repaid \$315,000 of outstanding long-term principal.

The overall decrease in fund balance for the year ended September 30, 2021 totaled approximately \$35,000.

GOVERNMENTAL FUNDS BUDGETARY HIGHLIGHTS

An Operating budget was established by the governing board for the District pursuant to the requirements of Florida Statutes. The budget to actual comparison for the general fund, including the original budget and final adopted budget, is shown at page 24.

The District experienced favorable variances in revenue and expenditures as compared to the budget in the amount of \$167 and \$13,766, respectively. The variance in expenditures occurred primarily due to budgeted contingency expense that was not incurred during the year.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At September 30, 2021, the District had approximately \$17.6 million invested in capital assets (net of depreciation). This amount represents a net decrease (including additions and deductions) of approximately \$389,000 from the fiscal year 2020 total.

A listing of capital assets by major category for the current and prior year is as follows. The prior year amounts reflect the effect of the prior period adjustment (See Note 9 to the financial statements).

<i>September 30,</i>	2021	2020	Change
Capital assets not being depreciated	\$ 7,566,762	\$ 7,554,355	\$ 12,407
Capital assets being depreciated	12,030,150	12,030,150	-
 Total, prior to depreciation	 19,596,912	 19,584,505	 12,407
Accumulated depreciation	(2,005,025)	(1,604,020)	(401,005)
 Net capital assets	 \$ 17,591,887	 \$ 17,980,485	 \$ (388,598)

More information about the District's capital assets is presented in Note 4 to the financial statements.

Naples Reserve Community Development District Management's Discussion and Analysis

Debt

At September 30, 2021, the District had approximately \$15.2 million of bonds outstanding. This amount represents a decrease of \$315,000 from the fiscal year 2020 total.

A listing of debt amounts outstanding for the current and prior year is as follows:

<i>September 30,</i>	2021	2020	Change
Series 2014 bonds	\$ 6,945,000	\$ 7,120,000	\$ (175,000)
Series 2018 bonds	8,275,000	8,415,000	(140,000)
Total	\$ 15,220,000	\$ 15,535,000	\$ (315,000)

More information about the District's long-term debt is presented in Note 5 to the financial statements.

FUTURE FINANCIAL FACTORS

Naples Reserve Community Development District is an independent special district that operates under the provisions of Chapter 190, Florida Statutes. The District operates under an elected Board of Supervisors, which establishes policy and sets assessment rates. Assessment rates for fiscal year 2022 were established to provide for the operations of the District as well as the necessary debt service requirements.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the District's finances. If you have questions about this report or need additional financial information, contact the Naples Reserve Community Development District's management company, Wrathell, Hunt & Associates, LLC, at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

Basic Financial Statements

**Naples Reserve Community Development District
Statement of Net Position**

<i>September 30,</i>	2021
	Governmental Activities
Assets	
Cash and cash equivalents	\$ 969,786
Investments	681,361
Accounts receivable	10,145
Prepaid expenses	7,110
Capital assets:	
Not being depreciated	7,566,762
Depreciable	10,025,125
Total assets	19,260,289
Liabilities	
Accounts payable	14,435
Accrued interest payable	327,299
Developer advances	1,500
Non-current liabilities:	
Due within one year	295,000
Due in more than one year	14,806,530
Total liabilities	15,444,764
Net position	
Net investment in capital assets	10,423,660
Restricted for:	
Debt service	477,599
Capital projects	148
Unrestricted (deficit)	(7,085,882)
Total net position	\$ 3,815,525

The accompanying notes are an integral part of these financial statements.

Naples Reserve Community Development District Statement of Activities

For the year ended September 30,

2021

Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Net (Expense) Revenue and Changes in Net Position
Primary government:						
Governmental activities:						
General government	\$ (158,009)	\$ 105,493	\$ -	\$ -	\$ (52,516)	\$ (52,516)
Unallocated depreciation	(401,005)	-	-	-	(401,005)	(401,005)
Interest	(791,455)	1,126,818	9,590	-	344,953	344,953
Total governmental activities	\$ (1,350,469)	\$ 1,232,311	\$ 9,590	\$ -	(108,568)	(108,568)

General revenue

Interest and other revenue	1,598
Change in net assets	(106,970)
Net position - beginning of year	5,501,215
Effect of correction to capital asset values (Note 9)	(1,578,720)
Net position - beginning of year, as restated	3,922,495
Net position - end of year	\$ 3,815,525

The accompanying notes are an integral part of these financial statements.

**Naples Reserve Community Development District
Balance Sheet – Governmental Funds**

September 30,

2021

	General Fund	Debt Service	Non-major	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 55,381	\$ 914,405	\$ -	\$ 969,786
Investments	-	681,213	148	681,361
Accounts receivable	869	9,276	-	10,145
Prepaid expenditures	7,110	-	-	7,110
Total assets	\$ 63,360	\$ 1,604,894	\$ 148	\$ 1,668,402
Liabilities and Fund Balances				
Liabilities				
Accounts payable	\$ 14,435	\$ -	\$ -	\$ 14,435
Developer advances	1,500	-	-	1,500
Total liabilities	15,935	-	-	15,935
Fund balances				
Nonspendable	7,110	-	-	7,110
Reserved for debt service	-	1,604,894	-	1,604,894
Reserved for capital projects	-	-	148	148
Assigned for working capital	31,188	-	-	31,188
Unassigned	9,127	-	-	9,127
Total fund balances	47,425	1,604,894	148	1,652,467
Total liabilities and fund balances	\$ 63,360	\$ 1,604,894	\$ 148	\$ 1,668,402

The accompanying notes are an integral part of these financial statements.

**Naples Reserve Community Development District
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of
Net Position**

<i>September 30,</i>	2021
Total fund balances, governmental funds	\$ 1,652,467
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund level statements.	17,591,887
Liabilities not due and payable from current resources are not reported in the fund level statements.	(15,428,829)
Total net position - governmental activities	\$ 3,815,525

The accompanying notes are an integral part of these financial statements.

**Naples Reserve Community Development District
Statement of Revenue, Expenditures and Changes in Fund Balances –
Governmental Funds**

For the year ended September 30,

2021

	General Fund	Debt Service	Non-major	Total Governmental Funds
Revenue				
Assessments	\$ 105,493	\$ 1,126,818	\$ -	\$ 1,232,311
Prepayment revenue	-	9,514	-	9,514
Interest and other income	1,598	76	-	1,674
Total revenue	107,091	1,136,408	-	1,243,499
Expenditures				
Current:				
General government	137,980	20,029	-	158,009
Debt service:				
Principal	-	315,000	-	315,000
Interest	-	792,587	-	792,587
Capital outlay	-	-	12,407	12,407
Total expenditures	137,980	1,127,616	12,407	1,278,003
Excess (deficit) of revenue over expenditures	(30,889)	8,792	(12,407)	(34,504)
Fund balances, beginning of year	78,314	1,596,102	12,555	1,686,971
Fund balances, end of year	\$ 47,425	\$ 1,604,894	\$ 148	\$ 1,652,467

The accompanying notes are an integral part of these financial statements.

**Naples Reserve Community Development District
Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities**

<i>For the year ended September 30,</i>	2021
Net change in fund balances - governmental funds	\$ (34,504)
Capital outlay, reported as expenditures in the governmental funds, is shown as capital assets on the Statement of Net Position.	12,407
Depreciation on capital assets is not recognized in the fund financial statements but is reported as an expense in the Statement of Activities.	(401,005)
Amortization of original issue discounts is not recognized in the governmental funds statement but is reported as an expense in the Statement of Activities.	(4,759)
Governmental funds report principal payments on bonds when debt is paid, whereas these payments are eliminated in the Statement of Activities and recognized as a decrease in bonds payable in the Statement of Net Position.	315,000
The change in accrued interest between the current and prior year is recorded on the Statement of Activities but not on the fund financial statements.	5,891
Change in net position of governmental activities	\$ (106,970)

The accompanying notes are an integral part of these financial statements.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 1: NATURE OF ORGANIZATION

The Naples Reserve Community Development District (the "District") was established on July 22, 2008 pursuant to Chapter 190, Florida Statutes, by Collier County Ordinance No. 08-37. The District has among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and the power to levy ad valorem taxes and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by a Board of Supervisors ("Board"), which is comprised of five members. The Supervisors are elected on an at large basis by the owners of the property within the District. Certain supervisors are affiliated with the developer of the District, iStar Financial, Inc., or affiliated entities (collectively referred to as the "Developer"). The Board of Supervisors of the District exercises all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for:

1. Assessing and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include or exclude a potential component unit in the reporting entity was made by applying the criteria set forth by Generally Accepted Accounting Principles (GAAP) as defined by the Governmental Accounting Standards Board (GASB). Based on the foregoing criteria, no potential component units were found.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the District conform to GAAP as applicable to governments in accordance with those promulgated by GASB. The following is a summary of the more significant policies:

Government-wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by assessments, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The business-type activities are reported separately in government-wide financial statements; however, at September 30, 2021, the District did not have any significant business-type activities. Therefore, no business-type activities are reported. Assessments and other items not properly included as program revenues (i.e., charges to customers or applicants who purchase, use, or directly benefit from goods or services) are reported as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and other similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments, including debt service assessments along with operation and maintenance assessments, are non-ad valorem special assessments imposed on all lands located within the District and benefited by the District's activities, operation and maintenance. Assessments are levied and certified for collection by the District prior to the start of the fiscal year which begins October 1st and ends on September 30th. Operation and maintenance special assessments are imposed upon all benefited lands located in the District. Debt service special assessments are imposed upon certain lots and lands as described in each resolution imposing the special assessment for each series of bonds issued by the District.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund of the District. It is used to account for all financial resources except those required to be accounted for in other funds.

Debt Service Fund – The Debt Service Fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

For the year ended September 30, 2021, the District does not report any proprietary funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use in governmental fund financial statements, it is the government's policy to use committed resources first, followed by assigned resources, and then unassigned resources as needed.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the U.S. requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash, Deposits and Investments

The District maintains deposits with "Qualified Public Depositories" as defined in Chapter 280, Florida Statutes. All Qualified Public Depositories must place with the Treasurer of the State of Florida securities in accordance with collateral requirements determined by the State's Chief Financial Officer. In the event of default by a Qualified Public Depository, the State Treasurer will pay public depositors all losses. Losses in excess of insurance and collateral will be paid through assessments between all Qualified Public Depositories.

Under this method, all the District's deposits are fully insured or collateralized at the highest level of security as defined by GASB, Statement Number 40, *Deposits and Investment Disclosures (An Amendment of GASB, Statement Number 3)*.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The District is authorized to invest in financial instruments as established by Section 218.415, Florida Statutes. The authorized investments include among others direct obligations of the U.S. Treasury; the Local Government Surplus Trust Funds as created by Section 218.405, Florida Statutes; SEC registered money market funds with the highest credit quality rating from a nationally recognized rating agency; and interest-bearing time deposits or savings accounts in authorized financial institutions.

Capital Assets

Capital assets, which include primarily infrastructure assets (e.g., roads, sidewalks, water management systems and similar items), are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial/individual cost of more than \$5,000 and an estimated useful life in excess of 2 years. Such assets are recorded at historical cost and estimated historical cost if purchased or constructed. Donated assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government are depreciated using the straight-line method over the following estimated useful lives: Infrastructure, 30 years.

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line or effective interest method. Bonds payable are reported net of these premiums or discounts. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as current period expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deferred Outflows/Inflows of Resources

In addition to assets, the Statement of Net Position will sometime include a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District does not have any of this type of item at September 30, 2021.

In addition to liabilities, the Statement of Net Position or Balance Sheet – Governmental Funds will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position or revenue that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District does not have any of this type of item at September 30, 2021.

Fund Equity

Net position in the government-wide financial statements represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources and is categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents assets related to infrastructure and property, plant and equipment, net of any related debt. Restricted net position represents the assets restricted by the District's bond covenants.

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by creditors, grantors, or contributors or by enabling legislation or constitutional provisions. Committed fund balance is a limitation imposed by the District board through approval of resolutions. Assigned fund balance is a limitation imposed by a designee of the District board. Unassigned fund balance in the General Fund is the net resources in excess of what can be properly classified in one of the above four categories. Negative unassigned fund balance in other governmental funds represents excess expenditures incurred over the amounts restricted, committed, or assigned to those purposes.

Budgets

The District is required to establish a budgetary system and an approved annual budget. Annual budgets are legally adopted on a basis consistent with GAAP for the General Fund. Any revision to the budget must be approved by the District Board. The budgets are compared to actual expenditures. In instances where budget appropriations and estimated revenues have been revised during the year, budget data presented in the financial statements represent final authorization amounts.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- A. Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- B. A public hearing is conducted to obtain comments.
- C. Prior to October 1, the budget is legally adopted by the District Board.
- D. All budget changes must be approved by the District Board.
- E. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

NOTE 3: INVESTMENTS

All investments held at September 30, 2021 consist of money market funds in which shares are owned in the fund rather than the underlying investments. In accordance with GASB 72, *Fair Value Measurement and Application*, these amounts are reported at amortized cost.

The following is a summary of the District's investments:

<u>September 30,</u>	<u>2021</u>	<u>Credit Risk</u>	<u>Weighted Average Maturities</u>
Short-term Money Market Funds	\$ 681,361	S&P AAAm	14 days

Concentration risk – The District’s investment policy requires diversification, but does not specify limits on types of investments.

Custodial credit risk – For an investment, custodial credit risk is the risk that the District will not be able to recover the value of the investments or collateral securities that are in the possession of an outside party. The District has no formal policy for custodial risk. At September 30, 2021, none of the investments listed above are exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form.

Interest rate risk – The District does not have a formal policy for addressing interest rate risk; however, investments are made with discretion, to seek reasonable returns, preserve capital, and in general, avoid speculative investments. The District manages its exposure to declines in fair values from interest rate changes by reviewing the portfolio on an ongoing basis for changes in effective yield amounts.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 4: CAPITAL ASSETS

The District is generally being developed in two phases. Total infrastructure improvements for Phase I of the District were estimated to cost approximately \$26 million. Of that amount, a portion was funded from the Series 2014 Bonds. The District completed Phase I of the project in fiscal year 2016. The Developer estimates the total cost to develop Phase 2, planned for 591 residential lots, to be approximately \$17 million, inclusive of the Series 2018 Project. The District issued the Series 2018 Bonds during a previous fiscal year to fund a portion of the Series 2018 Project. The Developer will fund the remaining costs associated with the development of Phase 2. The Series 2018 project was completed in October 2021.

The following is a summary of changes in the capital assets for the year ended September 30, 2021. The prior year amounts reflect the effect of the prior period adjustment (see Note 9):

	Beginning Balance	Additions	Transfers and Conveyances	Ending Balance
Governmental Activities:				
<i>Capital assets not being depreciated:</i>				
Infrastructure under construction	\$ 7,554,355	\$ 12,407	\$ -	\$ 7,566,762
Total capital assets, not being depreciated	7,554,355	12,407	-	7,566,762
<i>Capital assets being depreciated:</i>				
Earthwork and clearing	10,200,960	-	-	10,200,960
Stormwater management system	1,829,190	-	-	1,829,190
Total capital assets, being depreciated	12,030,150	-	-	12,030,150
<i>Less accumulated depreciation for:</i>				
Earthwork and clearing	1,360,128	340,032	-	1,700,160
Stormwater management system	243,892	60,973	-	304,865
Total accumulated depreciation	1,604,020	401,005	-	2,005,025
Total capital assets, being depreciated, net	10,426,130	(401,005)	-	10,025,125
Governmental activities capital assets, net	\$ 17,980,485	\$ (388,598)	\$ -	\$ 17,591,887

Depreciation of \$401,005 was unallocated on the accompanying Statement of Activities.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 5: BONDS PAYABLE

On August 28, 2014, the District issued \$7,680,000 of Special Assessment Bonds, Series 2014 consisting of \$1,425,000 2014 Term Bonds due on November 1, 2025 with a fixed interest rate of 4.75%, \$2,315,000 of 2014 Term Bonds due on November 1, 2035 with a fixed interest rate of 5.25%, and \$3,940,000 of 2014 Term Bonds due on November 1, 2045 with a fixed interest rate of 5.625%. The Bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District. Interest is paid semiannually on each May 1 and November 1. Principal is paid serially commencing on November 1, 2016, November 1, 2026, and November 1, 2036.

On May 22, 2018, the District issued \$8,550,000 of Special Assessment Bonds, Series 2018 consisting of \$740,000 2018 Term Bonds due on November 1, 2023 with a fixed interest rate of 4.00%, \$1,120,000 of 2018 Term Bonds due on November 1, 2029 with a fixed interest rate of 4.625%, \$2,405,000 of 2018 Term Bonds due on November 1, 2038 with a fixed interest rate of 5.00%, and \$4,285,000 of 2018 Term Bonds due on November 1, 2048 with a fixed interest rate of 5.125%. The Bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District. Interest is paid semiannually on each May 1 and November 1. Principal is paid serially commencing on November 1, 2019, November 1, 2024, November 1, 2030, and November 1, 2039.

The bond indentures have certain restrictions and requirements relating principally to the use of proceeds to pay for infrastructure improvements and the procedure to be followed by the District on assessments to property owners. The District agreed to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the debt service reserve requirement. The District is in compliance with the requirements of the bond indentures.

The bond indentures require that the District maintain adequate funds in the reserve account to meet the debt service reserve requirement as defined in the Indenture. The requirement has been met for the fiscal year ended September 30, 2021.

Long-term liability activity for the year ended September 30, 2021, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<i>Governmental Activities</i>					
Bonds Payable:					
Series 2014	\$ 7,120,000	\$ -	\$ 175,000	\$ 6,945,000	\$ 145,000
Series 2018	8,415,000	-	140,000	8,275,000	150,000
	<u>\$ 15,535,000</u>	<u>\$ -</u>	<u>\$ 315,000</u>	<u>\$ 15,220,000</u>	<u>\$ 295,000</u>

**Naples Reserve Community Development District
Notes to Financial Statements**

NOTE 5: BONDS PAYABLE (Continued)

At September 30, 2021, the scheduled debt service requirements on long-term debt were as follows:

Year Ending September 30,	Principal	Interest	Total Debt Service
2022	\$ 295,000	\$ 779,075	\$ 1,074,075
2023	305,000	765,969	1,070,969
2024	315,000	752,425	1,067,425
2025	330,000	737,810	1,067,810
2026	340,000	722,109	1,062,109
2027-2031	2,000,000	3,333,307	5,333,307
2032-2036	2,555,000	2,757,200	5,312,200
2037-2041	3,295,000	1,989,625	5,284,625
2042-2046	4,270,000	984,531	5,254,531
2047-2049	1,515,000	119,028	1,634,028
	\$ 15,220,000	\$ 12,941,079	\$ 28,161,079

The balance of the Series 2014 and Series 2018 Bonds at September 30, 2021 is summarized as follows:

<i>September 30,</i>	2021
Bond principal balance	\$ 15,220,000
Less unamortized bond discounts	(118,470)
Net balance	\$ 15,101,530

NOTE 6: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District maintains commercial insurance coverage to mitigate the risk of loss. Coverage may not extend to all situations. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. The District has not filed any claims under this commercial coverage during the last three years.

Naples Reserve Community Development District Notes to Financial Statements

NOTE 7: MANAGEMENT COMPANY

The District has contracted with a management company to perform management advisory services, which include financial and accounting advisory services. Certain employees of the management company also serve as officers (Board appointed non-voting positions) of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, and other administrative costs.

NOTE 8: RELATED PARTY TRANSACTIONS

A significant portion of the District's future activity is dependent upon the continued involvement of the Developer, the loss of which could have a material adverse effect on the District's operations. For the year ended September 30, 2021, the Developer paid assessments for certain lots assessed through the county tax roll.

NOTE 9: PRIOR PERIOD ADJUSTMENT

During the fiscal year ended September 30, 2021, the District's engineer discovered that they had improperly included the irrigation system in the District's Series 2014 Project capital assets that were placed into service on September 30, 2016. The correction of this error reduced Net position - beginning of year by \$1,578,720, as presented on the accompanying Statement of Activities.

**Required Supplemental Information
(Other Than MD&A)**

**Naples Reserve Community Development District
Budget to Actual Comparison Schedule – General Fund**

For the year ended September 30,

	2021			
	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
Revenue				
Assessments	\$ 105,304	\$ 105,326	\$ 105,493	\$ 167
Interest and other revenue	-	1,598	1,598	-
Total revenue	105,304	106,924	107,091	167
Expenditures				
General government	105,302	151,746	137,980	13,766
Total expenditures	105,302	151,746	137,980	13,766
Excess (deficit) of revenue over expenditures	\$ 2	\$ (44,822)	\$ (30,889)	\$ 13,933

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Supervisors
Naples Reserve Community Development District
Collier County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Naples Reserve Community Development District (hereinafter referred to as the "District"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 15, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
February 15, 2022



Carr, Riggs & Ingram, LLC
Certified Public Accountants
500 Grand Boulevard
Suite 210
Miramar Beach, Florida 32550

MANAGEMENT LETTER

To the Board of Supervisors
Naples Reserve Community Development District
Collier County, Florida

(850) 837-3141
(850) 654-4619 (fax)
CRIcpa.com

Report on the Financial Statements

We have audited the financial statements of Naples Reserve Community Development District ("District") as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated February 15, 2022.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in these reports, which are dated February 15, 2022, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The information required is disclosed in the notes to the financial statements.

Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the local governmental entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Specific Information

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, Rules of the Auditor General, the Naples Reserve Community Development District reported:

- a. The total number of district employees compensated in the last pay period of the district's fiscal year as 0.
- b. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the district's fiscal year as 0.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency as \$0.
- d. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency as \$0.
- e. The District does not have any construction projects with a total cost of at least \$65,000 that are scheduled to begin on or after October 1 of the fiscal year being reported.
- f. A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the District amends a final adopted budget under Section 189.016(6), Florida Statutes, as \$(32,678).

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)7, Rules of the Auditor General, the Naples Reserve Community Development District reported:

- a. The rate or rates of non-ad valorem special assessments imposed by the District as \$101 per unit for operations and maintenance, and ranging from \$708 to \$1,458 per unit for debt service.

- b. The total amount of special assessments collected by or on behalf of the District as \$1,232,311.
- c. The total amount of outstanding bonds issued by the District and the terms of such bonds as \$15,220,000. The terms of these bonds are disclosed in Note 5 to the financial statements.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
February 15, 2022



Carr, Riggs & Ingram, LLC
Certified Public Accountants
500 Grand Boulevard
Suite 210
Miramar Beach, Florida 32550

(850) 837-3141
(850) 654-4619 (fax)
CRlcpa.com

INDEPENDENT ACCOUNTANTS' REPORT

To the Board of Supervisors
Naples Reserve Community Development District
Collier County, Florida

We have examined Naples Reserve Community Development District's compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2021. Management is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2021.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
February 15, 2022

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

8

RESOLUTION 2022-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT HEREBY ACCEPTING THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021

WHEREAS, the District’s Auditor, Carr, Riggs & Ingram, LLC, has heretofore prepared and submitted to the Board, for accepting, the District’s Audited Financial Statements for Fiscal Year 2021;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT;

1. The Audited Financial Statements for Fiscal Year 2021, heretofore submitted to the Board, is hereby accepted for Fiscal Year 2021, for the period ending September 30, 2021; and
2. A verified copy of said Audited Financial Statements for Fiscal Year 2021 shall be attached hereto as an exhibit to this Resolution, in the District’s “Official Record of Proceedings”.

PASSED AND ADOPTED this 3rd day of March, 2022.

**NAPLES RESERVE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

11

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
JANUARY 31, 2022**

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JANUARY 31, 2022**

	General Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2018	Capital Projects Fund Series 2018	Total Governmental Funds
ASSETS					
Cash	\$ 962,114	\$ -	\$ -	\$ -	\$ 962,114
Investments					
Reserve	-	519,813	280,185	-	799,998
Revenue	-	287,725	273,349	-	561,074
Capitalized interest	-	-	5	-	5
Prepayment	-	-	148	-	148
Due from general fund	-	265,050	285,032	-	550,082
Total assets	<u>\$ 962,114</u>	<u>\$ 1,072,588</u>	<u>\$ 838,719</u>	<u>\$ -</u>	<u>\$ 2,873,421</u>
LIABILITIES					
Liabilities:					
Accounts payable	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000
Due to debt service fund - seires 2014	265,050	-	-	-	265,050
Due to debt service fund - series 2018	285,032	-	-	-	285,032
Developer advance	1,500	-	-	-	1,500
Total liabilities	<u>552,582</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>552,582</u>
FUND BALANCES:					
Restricted for					
Debt service	-	1,072,588	838,719	-	1,911,307
Assigned					
3 months working capital	79,564	-	-	-	79,564
Lake bank remediation	150,000	-	-	-	150,000
Unassigned	179,968	-	-	-	179,968
Total fund balances	<u>409,532</u>	<u>1,072,588</u>	<u>838,719</u>	<u>-</u>	<u>2,320,839</u>
Total liabilities and fund balances	<u>\$ 962,114</u>	<u>\$ 1,072,588</u>	<u>\$ 838,719</u>	<u>\$ -</u>	<u>\$ 2,873,421</u>

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED JANUARY 31, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 15,367	\$ 426,536	\$ 462,830	92%
Miscellaneous income	-	320	-	N/A
Total revenues	<u>15,367</u>	<u>426,856</u>	<u>462,830</u>	92%
EXPENDITURES				
Administrative				
Engineering	4,443	7,124	25,000	28%
Audit	6,500	7,200	7,200	100%
Legal	4,036	7,022	15,000	47%
Management, accounting, recording	4,080	16,320	48,960	33%
Debt service fund accounting	458	1,833	5,500	33%
Postage	10	41	500	8%
Insurance	-	6,405	6,808	94%
Trustee	-	4,760	4,800	99%
Trustee - second bond series	-	-	5,500	0%
Arbitrage rebate calculation	-	-	1,500	0%
Dissemination agent	167	667	2,000	33%
Telephone	4	17	50	34%
Printing & binding	29	117	350	33%
Legal advertising	-	910	1,200	76%
Annual district filing fee	-	175	175	100%
Contingencies	-	-	2,500	0%
Website	-	705	705	100%
ADA website compliance	-	-	210	0%
Property appraiser	-	2,924	7,232	40%
Tax collector	307	8,530	9,642	88%
Total administration expenses	<u>20,034</u>	<u>64,750</u>	<u>144,832</u>	45%
Field Operations				
Drainage / catch basin maintenance	-	-	3,000	0%
Other repairs and maintenance	-	-	75,000	0%
Lake maintenance / water quality	-	-	75,000	0%
Total field operations expenses	<u>-</u>	<u>-</u>	<u>153,000</u>	0%
Total expenditures	<u>20,034</u>	<u>64,750</u>	<u>297,832</u>	22%
Excess (deficiency) of revenues over/(under) expenditures				
	(4,667)	362,106	164,998	
Fund balance - beginning				
	414,199	47,426	71,135	
Fund balance - ending				
Assigned				
3 months working capital	79,564	79,564	79,564	
Lake bank remediation	150,000	150,000	150,000	
Unassigned				
	179,968	179,968	6,569	
Fund balance - ending	<u>\$409,532</u>	<u>\$409,532</u>	<u>\$236,133</u>	

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND - SERIES 2014
FOR THE PERIOD ENDED JANUARY 31, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 17,910	\$ 497,115	\$ 539,300	92%
Interest	3	13	-	N/A
Total revenues	<u>17,913</u>	<u>497,128</u>	<u>539,300</u>	92%
EXPENDITURES				
Debt service				
Principal	-	140,000	140,000	100%
Principal prepayments	-	5,000	-	N/A
Interest	-	187,631	371,938	50%
Total debt service	<u>-</u>	<u>332,631</u>	<u>511,938</u>	65%
Other fees and charges				
Tax collector	359	9,943	11,235	89%
Property appraiser	-	3,407	8,427	40%
Total other fees and charges	<u>359</u>	<u>13,350</u>	<u>19,662</u>	68%
Total expenditures	<u>359</u>	<u>345,981</u>	<u>531,600</u>	65%
Excess/(deficiency) of revenues over/(under) expenditures	17,554	151,147	7,700	
Fund balances - beginning	1,055,034	921,441	851,036	
Fund balances - ending	<u>\$1,072,588</u>	<u>\$1,072,588</u>	<u>\$858,736</u>	

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND - SERIES 2018
FOR THE PERIOD ENDED JANUARY 31, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 19,260	\$ 534,592	\$ 580,060	92%
Interest	2	11	-	N/A
Total revenues	<u>19,262</u>	<u>534,603</u>	<u>580,060</u>	92%
EXPENDITURES				
Debt service				
Principal	-	150,000	150,000	100%
Principal prepayments	-	10,000	10,000	100%
Interest	-	205,128	407,003	50%
Total debt service	<u>-</u>	<u>365,128</u>	<u>567,003</u>	64%
Other fees and charges				
Property appraiser	-	3,664	9,063	40%
Tax collector	386	10,692	12,085	88%
Total other fees and charges	<u>386</u>	<u>14,356</u>	<u>21,148</u>	68%
Total expenditures	<u>386</u>	<u>379,484</u>	<u>588,151</u>	65%
Excess/(deficiency) of revenues over/(under) expenditures	18,876	155,119	(8,091)	
OTHER FINANCING SOURCES/(USES)				
Transfers in	-	148	-	N/A
Total other financing sources	<u>-</u>	<u>148</u>	<u>-</u>	N/A
Net change in fund balances	18,876	155,267	(8,091)	
Fund balances - beginning	819,843	683,452	687,603	
Fund balances - ending	<u>\$838,719</u>	<u>\$838,719</u>	<u>\$679,512</u>	

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND - SERIES 2018
FOR THE PERIOD ENDED JANUARY 31, 2022**

	<u>Current Month</u>	<u>Year to Date</u>
REVENUES	<u>\$ -</u>	<u>\$ -</u>
Total revenues	<u>-</u>	<u>-</u>
 EXPENDITURES		
Total expenditures	<u>-</u>	<u>-</u>
 OTHER FINANCING SOURCES/(USES)		
Transfers (out)	<u>(148)</u>	<u>(148)</u>
Total other financing sources	<u>(148)</u>	<u>(148)</u>
Net change in fund balances	<u>(148)</u>	<u>(148)</u>
 Fund balance - beginning	<u>148</u>	<u>148</u>
Fund balance - ending	<u>\$ -</u>	<u>\$ -</u>

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

12

DRAFT

**MINUTES OF MEETING
NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Naples Reserve Community Development District held a Regular Meeting on February 3, 2022 at 10:30 a.m., at the Island Club at Naples Reserve, Activities Room, 14885 Naples Reserve Circle, Naples, Florida 34114.

Present at the meeting were:

Thomas Marquardt	Chair
Deborah Lee Godfrey	Vice Chair
Charlene Hill	Assistant Secretary
Anna Harmon	Assistant Secretary

Also present, were:

Cindy Cerbone (via telephone)	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Greg Urbancic	District Counsel
Terry Cole (via telephone)	District Engineer
Bill Kurth	SOLitude Lake Management, LLC (SOLitude)
Mason Meyer	SOLitude Lake Management, LLC (SOLitude)
Heidi McIntyre	Resident
Clement Soffer	Resident
Randy Sparrazza	Resident and HOA President
Lori Sandler	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Sanchez called the meeting to order at 10:30 a.m. Supervisors Hill, Marquardt, Godfrey and Harmon were present, in person. Supervisor Inez was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

40 THIRD ORDER OF BUSINESS**Chairman's Opening Remarks**

41

42 Mr. Marquardt discussed the following:

43 ➤ As this is the dry season, Staff was asked to re-assess and identify areas of erosion and
44 prepare a spreadsheet identifying projects and the entity responsible for funding and making
45 those repairs.

46 ➤ Mr. Marquardt and Mr. Kurth met with the HOA and Crawford Landscaping
47 Representatives to identify issues along the shoreline and discuss how and who should
48 maintain the area. Homeowners are objecting the use of Roundup® weed killer.

49 ➤ Discussion should continue regarding what to do to address littorals as some residents
50 asked for them to be removed, given the need to replant littorals that are past their life
51 expectancies.

52

53 FOURTH ORDER OF BUSINESS**Discussion: Lake Bank Erosion and Permit
Compliance Matters**

54

55

56 A. Causes/Responsible Parties**57 I. Type of Drainage Installed by Builders on Private Property****58 II. Pool Installation on Private Property****59 III. Natural Causes/Other****60 B. CDD Options with Responsibilities Parties****61 C. Recommend Actions, Timing and Cost**

62 Mr. Cole gave an overview of Staff's actions to identify and notify the HOA of 50 areas
63 with erosion. He noted that the South Florida Water Management District (SFWMD) issued a
64 non-compliance letter to the Developer and discussed notifying the SFWMD of the CDD taking
65 over certain responsibilities from the HOA and its intent to submit a plan of action and request
66 an extension next week.

67 Mr. Cole stated he notified Ms. Sanchez and Ms. Cerbone about scheduling an on-site
68 inspection meeting next week with Napier Sprinkler. This is a new vendor that is more familiar
69 with small size projects than SOLitude. He inspected 50 lake banks and, of those 50 lakes they
70 identified as needing repairs over a year ago, he felt that they were either repaired or they do

71 not appear to need any repairs. Each lake has a few minor repairs that are needed due to
72 erosion below the water line, which would entail putting gravel in the riprap, in addition to
73 extending the pipes from the yard drains. He noted discussions with the Developer's Engineer,
74 who was finding out when their contractor plans to correct the issue at the water control
75 structure at Lake #2 by installing a weir plate.

76 Mr. Cole recommended budgeting \$30,000 for the repairs on the six lakes referenced in
77 the SFWMD non-compliance letter and deferring the large repairs along the northwest side of
78 Lake #24 for another year or two. Discussion ensued regarding using reserve funds for the Lake
79 #24 repairs.

80 Mr. Cole stated that he inspected the pool and did not identify any issue with the littoral
81 plantings. He recommended having Mr. Kurth inspect the area and provide an opinion.

82 Mr. Cole responded to questions about advising homeowners that they must address
83 their yard drain issues and the CDD implementing a standard process for all homeowners to
84 install a yard drain system that is connected to a pipe that goes into the lakes. In response to a
85 question, Mr. Urbancic stated it would probably be cheaper for the CDD to implement
86 standards and complete the repairs necessary to extend the pipe but the CDD could also notify
87 homeowners of their responsibility to comply with the CDD's standards to prevent future
88 erosion issues and failure to do so could result in the CDD filing a legal cause of action for those
89 areas with major offences.

90 Mr. Cole was asked to schedule the inspection and present a line item for each project
91 that identifies the source of the problem and the suggested next steps and notify homeowners
92 of the objective and when they plan to be on site.

93 Proposals would be presented at the next meeting.

94

95 **FIFTH ORDER OF BUSINESS**

**Continued Discussion/Consideration:
96 SOLitude Lake Management, LLC, Services
97 Contract for One Time Planting Required
98 Littoral Plants [\$25,000.00]**

99

100 Mr. Kurth discussed his on-site inspection results and his suggested plan, which is to
101 install littorals, remove pipes that have no purpose in areas where water levels have receded

102 and implement monthly algae treatments. He presented proposals for Items 5A, 5B, and 5C, for
103 consideration.

104 In response to a question, Mr. Kurth stated that the Developer can construct the lake
105 slopes differently and noted that they may have needed more fill; he preferred the lakes to be
106 deeper for lake management purposes, although that can sometimes become an issue.

107 Mr. Cole and Mr. Kurth discussed the lake bank depths and littoral shelf. Mr. Urbancic
108 confirmed that the existing SOLitude Agreement for algae treatments can be revised instead of
109 executing a new one.

110

111 **On MOTION by Mr. Marquardt and seconded by Ms. Godfrey, with all in favor,**
112 **modifying the dates on the SOLitude Lake Management Services Contract to**
113 **cover bi-monthly algae treatments, was approved.**

114

115

116 **On MOTION by Ms. Hill and seconded by Mr. Marquardt, with all in favor, the**
117 **SOLitude Lake Management proposal to remove 21 pipes in 11 lakes and for**
118 **Mr. Cole to inspect other sites to include in the proposal, and authorize Mr.**
119 **Urbancic to prepare Agreements and for the Chair to execute, as stated, was**
120 **approved.**

121

122

123 **A. Littorals**

124

125 **On MOTION by Mr. Marquardt and seconded by Ms. Hill, with all in favor, the**
126 **SOLitude Lake Management proposal for one-time planting of required littoral**
127 **plants, in a not-to-exceed amount of \$16,774.00, and authorizing District**
128 **Counsel to prepare a Services Agreement and for the Chair to execute, was**
129 **approved.**

130

131

132 Mr. Kurth responded to an earlier comment about using Roundup® weed killer and
133 stated that he would provide Ms. Cerbone with the “white papers”, which provide technical
134 information about the effects of Roundup®, which is the only effective torpedo grasses
135 treatment product. In Mr. Kurth’s opinion, the risk of exposure to homeowners is nil. Any
136 request not to use it on CDD property should be brought to Ms. Cerbone’s attention.

137 Discussion ensued regarding the 20'-wide setback, distributing the "white papers" to
138 homeowners and keeping torpedo grass from spreading. Ms. Hill commented that, although
139 homeowners have opinions on these matters, the contractors are hired and entrusted to
140 perform the work they are supposed to do because they are the experts, not the Board.

141 **B. Shoreline Vegetation and Coordination with Other Community Vendors**

142 Resident and HOA President Randy Sparrazza stated that the HOA intends to work with
143 the CDD and the CDDs vendors. He offered to e-blast information from the CDD to
144 homeowners, such as the "white papers."

145 **C. Plastic Pipe(s) and Removal**

146 This item was addressed above.

147

148 **SIXTH ORDER OF BUSINESS**

**Discussion: Water Use Permit Compliance
Matters (*Cardno with HOA*)**

149

150

151 • **Impact on CDD Improvements (*Lakes, Lake Banks, Littorals, etc.*)**

152 Since the CDD owns the lakes and the Water Use Permit was issued to the HOA, Mr.
153 Marquardt wanted to know what impact it has on the plants on CDD property and asked why
154 water levels are much lower in this community than in others.

155 Mr. Cole discussed the Water Use Permit, which protects the aquifer and regulates the
156 flow rate depending on rainfall and the CDD's usage. Regarding water levels, the CDD has a 2'
157 vertical drop and the lake control elevations are much lower than in other local neighborhoods,
158 based on the topography of the land. Mr. Kurth confirmed that the differences are due to
159 groundwater and the elevation of the property, which is different in every community but they
160 have the same water table.

161

162 **SEVENTH ORDER OF BUSINESS**

**Consideration of Rostan Solutions, LLC,
Piggyback Agreement Related to Disaster
Debris Removal Monitoring and
Reimbursement Management Services**

163

164

165

166

167 Mr. Urbancic stated that the Piggyback Agreements were prepared at the direction of
168 the Board. He asked for approval in substantial form. Ms. Cerbone discussed the scope of work

169 differences related to Rostan Solutions, LLC, (Rostan) who is a third-party contractor that will
 170 monitor and certify the work of Crowder-Gulf Joint Venture, Inc., (Crowder-Gulf), as required
 171 and submit the filings for the Request for Reimbursement for submittal to the Federal
 172 Emergency Management Agency (FEMA). The term “piggyback” was explained and it was noted
 173 that Rostan is tied to an existing Agreement with the Sunshine Water Control District in
 174 Broward County, as a third-party contractor providing monitoring services.

175

On MOTION by Mr. Marquardt and seconded by Ms. Godfrey, with all in favor, the Rostan Solutions, LLC, Piggyback Agreement Related to Disaster Debris Removal Monitoring and Reimbursement Management Services, in substantial form, was approved.

176

177

178

179

180

181

EIGHTH ORDER OF BUSINESS

Consideration of Crowder-Gulf Joint Venture, Inc., Piggyback Agreement with Collier County for Disaster Debris Management, Removal and Disposal Services

182

183

184

185

186

187

188

On MOTION by Mr. Marguardt and seconded by Ms. Harmon, with all in favor, the Crowder-Gulf Joint Venture, Inc., Piggyback Agreement with Collier County for Disaster Debris Management, Removal and Disposal Services, in substantial form, was approved.

189

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193

194

195 Regarding budgeting for these expenses, Ms. Cerbone stated it is up to the Board to
 196 decide on whether to establish a “Disaster Recovery Reserve” budget line item or possibly
 197 obtain a short-term loan until the CDD receives FEMA reimbursement. Mr. Marquardt felt that
 198 the CDD should wait until the event occurs instead of assessing homeowners in advance.

199

NINTH ORDER OF BUSINESS

Discussion: Potential Encroachments or Agreements Unrelated to Docks and Generators

200

201

202

203

- **Fences, Pool Equipment, Other**

204

205 Ms. Sanchez stated that the Design Review Committee (DRC) contacted her about
 206 various encroachment items. She asked the Board in how it wants to proceed. The Board
 207 agreed with Ms. Cerbone’s suggestion to utilize the CDD’s existing Encroachment Agreement
 208 instead of creating a generic agreement.

209

210 **On MOTION by Ms. Godfrey and seconded by Mr. Marquardt, with all in favor,**
 211 **authorizing use of the existing Encroachment Agreement to address various**
 212 **encroachment items, subject to review and approval by the DRC and Mr. Cole**
 213 **and for the Chair or Vice Chair to execute outside of a meeting, was approved.**

214

215

216 Ms. Sanchez stated that two agreements will be prepared for the homeowner to
 217 execute; one for the pool encroachment and one for the generator encroachment. Ms. Cerbone
 218 stated that modified Exhibits from the pool contractor are needed to provide a revised survey
 219 that includes Mr. Cole’s comments on the pool equipment.

220

221 **TENTH ORDER OF BUSINESS**

**Consideration of Bond Counsel Invoice No.
 5812638 for Series 2018 Bond Issue
 Related to Board and Public Questions**

222

223

224

225 Ms. Sanchez presented Bond Counsel Invoice No. 5812638.

226

227 **On MOTION by Mr. Marquardt and seconded by Ms. Hill, with all in favor,**
 228 **Greenberg Traurig Invoice No. 5812638, for Series 2018 Bond Issue Related to**
 229 **Board and Public Questions, in a not-to-exceed amount of \$800, was approved.**

230

231

232 **ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-04,
 Implementing Section 190.006(3), Florida
 Statutes, and Requesting that the Collier
 County Supervisor of Elections Begin
 Conducting the District’s General Elections;
 Providing for Compensation; Setting for
 the Terms of Office; Authorizing Notice of
 the Qualifying Period; and Providing for
 Severability and an Effective Date**

233

234

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240

241

242 Ms. Sanchez presented Resolution 2022-04. Seats 2 and 5, currently held by Mr.
243 Marquardt and Ms. Harmon, will transition to election via the General Election, in November
244 2022. She reminded interested candidates to contact the Supervisor of Elections (SOE) Office
245 during the candidate qualifying period, which was believed to be the second week of June. It
246 was noted that CDD Staff is not involved in this process.

247 Discussion ensued regarding the candidate qualifying period and process, obtaining
248 forms and information directly from the SOE's office or website and whether filling a vacancy
249 before the General Election is allowed.

250

251 **On MOTION by Mr. Marquardt and seconded by Ms. Harmon, with all in favor,**
252 **Resolution 2022-04, Implementing Section 190.006(3), Florida Statutes, and**
253 **Requesting that the Collier County Supervisor of Elections Begin Conducting**
254 **the District's General Elections; Providing for Compensation; Setting for the**
255 **Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for**
256 **Severability and an Effective Date, was adopted.**

257

258

259 **TWELFTH ORDER OF BUSINESS**

**Consideration of Amended Certificate of
Engineer - Series 2014 Project**

260

261

262 Ms. Sanchez presented the Amended Certificate of Engineer - Series 2014 Project, to
263 exclude irrigation facilities since bond funds were not expended to construct it, as explained in
264 the Memorandum of Understanding.

265

266 **On MOTION by Mr. Marquardt and seconded by Ms. Godfrey, with all in favor,**
267 **the Amended Certificate of Engineer - Series 2014 Project, to exclude any**
268 **irrigation facilities, in light of the Memorandum of Understanding, was**
269 **approved.**

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272 **THIRTEENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of December 31, 2021**

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275 Ms. Sanchez presented the Unaudited Financial Statements as of December 31, 2021.

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On MOTION by Ms. Godfrey and seconded by Ms. Hill, with all in favor, the Unaudited Financial Statements as of December 31, 2021, were accepted.

FOURTEENTH ORDER OF BUSINESS **Approval of December 2, 2021 Regular Meeting Minutes**

Ms. Sanchez presented the December 2, 2021 Regular Meeting Minutes. The following changes were made:

- Line 14 and throughout: Change “Ana” to “Anna”
- Additionally, all corporate documents should be updated to change “Ana” to “Anna”.

On MOTION by Ms. Hill and seconded by Ms. Harmon, with all in favor, the December 2, 2021 Regular Meeting Minutes, as amended, were approved.

FIFTEENTH ORDER OF BUSINESS **Other Business**

There was no other business.

SIXTEENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*

Mr. Urbancic stated that the candidate qualifying period for Collier County is June 13 to June 17, 2022. He stated that candidates can prefile their qualifying documents with the SOE’s office prior to the qualifying period.

Mr. Urbancic stated that several legislation bills pertaining to allowing virtual meetings during a State of Emergency and changing the limited waiver cap of sovereign immunity were being monitored.

- **Letter to Residents on Lake and Lake Bank Maintenance**

Mr. Urbancic distributed and presented a draft letter to residents; it would be emailed to District Management, as well. The Board Members were asked to review the letter and submit their comments and/or edits to Ms. Sanchez to include in the next agenda.

B. District Engineer: *Hole Montes, Inc.*

311 Mr. Cole stated that preparation of the 20-Year Stormwater Needs Analysis Report is
312 underway. He would contact District Management to obtain budget information for future
313 projects. Mr. Cole stated that this Report is required, as a result of new legislation; the Report is
314 due by June 30, 2022.

315 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

316 • **NEXT MEETING DATE: March 3, 2022 at 10:30 AM**

317 ○ **QUORUM CHECK**

318 Supervisors Marquardt, Hill, Godfrey and Harmon confirmed their attendance at the
319 March 3, 2022 meeting.

320 Ms. Sanchez asked the Board Members if they are receiving the multiple quorum check
321 emails. Mr. Marquardt replied affirmatively.

322

323 **SEVENTEENTH ORDER OF BUSINESS**

Public Comments

324

325 Resident Clement Soffer commented on flooding behind the residence at 14448
326 Neptune Avenue during the rainy season. Mr. Soffer stated that Mr. Marquardt agreed that
327 the drain is not correct and advised him to report it to the HOA and the HOA told him they
328 would inspect it once the water levels recede. Since he is unsure if the HOA repaired the issue
329 in December, he wanted the record to note that the area is fine now but he wants to reserve
330 the right to address this again in June, during the rainy season, to determine if it was corrected.

331 Mr. Soffer felt that someone should inspect the littorals growing on the left side of his
332 home. He is concerned that they could cause navigation issues for boats passing through.
333 Regarding the littorals, Mr. Kurth stated the area in question was not part of the littoral plan.
334 He recommended the Board consider adding some littorals in areas with a lot of wave action in
335 order to stabilize the banks and prevent expending funds for erosion repairs as a result of a
336 storm event. Mr. Marquardt stated that the catch basin and the littorals can be affecting each
337 other; he asked Mr. Cole to inspect the catch basin, during inspection of the wake erosion.

338 Mr. Soffer asked for the Board to accept the audited financial statements, instead of the
339 unaudited statements, as he felt it would ease homeowner suspicions. Staff advised that the
340 audit is performed annually, at the end of each fiscal year, as required by law, and the Fiscal

341 Year 2021 Audited Financial Statements would be presented soon. The Unaudited Statements
342 are provided monthly for review purposes only.

343 Resident Heidi McIntyre recalled that she asked for the area behind her residence to be
344 inspected and asked if it was done. Mr. Kurth stated he did not know if it was done so he would
345 inspect it after the meeting. Regarding what happens once an area is treated, Mr. Kurth stated
346 that dead materials typically decompose. He stated that SOLitude was nearly done treating
347 areas that were inadvertently omitted from the schedule and that the landscaping company
348 was not trimming.

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350 **EIGHTEENTH ORDER OF BUSINESS**

Supervisors' Requests

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352 There were no Supervisors' requests.

353

354 **NINETEENTH ORDER OF BUSINESS**

Adjournment

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356 There being no further business to discuss, the meeting adjourned.

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358 **On MOTION by Mr. Marquardt and seconded by Ms. Harmon, with all in favor,**
359 **the meeting adjourned at 12:11 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

_____ Chair/Vice Chair

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

14A

March 3, 2022

To All Homeowners:

This letter is being sent on behalf of the Naples Reserve Community Development District (the “District”), an independent special district encompassing the Naples Reserve community (the “Community”). For informational purposes, the District owns all of the designated lake areas within the Community and provides for the operation and maintenance of the lakes, lake banks and littoral shelf planting areas. The lakes are part of the District’s stormwater management system. The District currently contracts with independent contractors including Solitude Lake Management, LLC to perform maintenance services.

Within such lake areas owned by the District, there are certain littoral shelf planting areas with littoral plants, which were required to be established by applicable governmental regulations. These littoral shelf planting areas are specific, designated areas established for the purposes of supporting wetland plants, improving the water quality within the lakes and providing habitat for a variety of aquatic species including wading birds and other waterfowl. Please be advised that individual homeowners, regardless of their intentions, are not permitted to alter or modify the lake banks or littoral shelf planting areas. Further, homeowners shall not remove any groundcover or littoral plants from the lakes or within the littoral shelf planting areas.

Homeowners are invited to attend the monthly meetings of the District to learn more about the District’s ongoing plan for operation and maintenance of the lakes, lake banks and littoral shelf planting areas within the Community. For more information on the District’s meetings and their dates, times and locations, please visit <http://naplesreserve added net>. If a homeowner would like to report damage or concerns with respect to lakes, lake banks or littoral shelf planting areas, please contact the Naples Reserve Homeowners’ Association (“HOA”) at (239) 231-4188, or naplesreserveadmin@kwpmc.com, as the HOA and the District are working cooperatively on day-to-day intake of on-site issues. Should you have any questions regarding this correspondence, please contact Cindy Cerbone, District Manager, at (561) 571-0010, or cerbonec@whassociates.com.

Sincerely,

Tom Marquardt
Chair, Board of Supervisors
Naples Reserve Community
Development District

March 3, 2022

To All Homeowners:

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Sincerely,

Cindy Cerbone
District Manager
Wrathell, Hunt & Associates, LLC
Naples Reserve Community
Development District

**NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

14C

NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE

LOCATION

Island Club at Naples Reserve, 14885 Naples Reserve Circle, Naples, Florida 34114

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 7, 2021 CANCELED	Regular Meeting	10:30 AM
October 14, 2021	Workshop	10:30 AM
Join Zoom Meeting: https://zoom.us/j/93710553245?pwd=L2xyZTBXLzVIM0NESVNoUHhGTFQzdz09 Meeting ID: 937 1055 3245 Passcode: 521802 Dial by Location: 1 929 205 6099 Meeting ID: 937 1055 3245 Passcode: 521802		
November 3, 2021	Regular Meeting	10:30 AM
November 4, 2021 CANCELED	Regular Meeting	10:30 AM
December 2, 2021	Regular Meeting	10:30 AM
January 6, 2022 CANCELED	Regular Meeting	10:30 AM
February 3, 2022	Regular Meeting	10:30 AM
March 3, 2022	Regular Meeting	10:30 AM
April 7, 2022	Regular Meeting	10:30 AM
May 5, 2022	Regular Meeting	10:30 AM
June 2, 2022	Regular Meeting	10:30 AM
July 7, 2022	Regular Meeting	10:30 AM
August 4, 2022	Public Hearing & Regular Meeting	10:30 AM
September 1, 2022	Regular Meeting	10:30 AM